

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of April 20, 2017

Members present: Robert Hutchinson, Carol Bertrand, Dieter Wireman, Tom Berger, Trevor Violet, Steve Mericle, Ted Brookman, Craig Hohenbrink, Diane Bishop, Tim Haniford, Thomas Mazur, Jeff Ramey, Joe Martz , Kevin Bruin, William Kelly, Jed Metzger,.

Members absent: Jon Dishong, Ron Luttrell, Steve Carr, Clint Roland, Beth Seibert, Brian Rader, W.D. Litsey, Jim Michael, Joe Kitchen, Bruce Black, Rick Skilliter, Catherine Reed, Mark Gierhart.

Guests attending: Judith Bullock LMH, Brandon Fischer ACPH, Larry Flick ARC, Anita Stechschulte OEMA, Gene Davis EMA.

Chairman Hutchinson called the meeting to order at 9:31 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the February 16, 2017 meeting were discussed. A motion was offered by Jed Metzger to accept the minutes as mailed and seconded by Craig Hohenbrink . Motion passed.

The financial report for the period from February 1, 2017 through April 19, 2017 was discussed. A motion was offered by Joe Martz, seconded by Thom Mazur to approve the financial report. Motion passed.

Chairman Hutchinson informed the group of the need to conduct EHS facility inspections this year. 6 facility names were picked from an envelope, BRP Manufacturing Company, PCS Nitrogen, Chemtrade Logistics, AT&T –OHD 195, Wyandotte Central Office, Fort Amanda Specialties. Chairman Hutchinson and Steve Mericle volunteered to assist with the inspections. Mr. Berger informed the group that a letter would be sent to each facility and arrangements made with the Fire Chief of jurisdiction to be present at the time of the inspection.

Emergency Coordinator's Report- Tom Berger reviewed the call for service (CFS) with the group. Tom discussed a recent abandoned well call. Tom discussed the difficulties identifying the source of the oil and the number of agencies involved in the response.

Tom informed the group of new All Hazards Planning and Exercising and requirements placed on schools by the Department of Education. Tom explained that districts are being told reach out to local EMA for assistance with exercising. Each school building in a

district is mandated to complete a tabletop, functional and full scale exercise in the 3year planning exercise.

Tom also informed the group of requirements for all healthcare providers receiving Medicaid reimbursement to engage with local safety planners and to participate in drills and exercises.

Tom explained that he not sure how these items will impact the EMA office but does anticipate a request for assistance.

Tom Berger updated the group on the progress of the May 4th LEPC Functional Exercise. Nelson Packaging will be hosting the exercise. The exercise will involve a release of sulfuric acid.

Tom Berger updated the group that the two year term of LEPC members was up in August. Membership surveys have been received and there will be 3 opens spots on the LEPC. Please send nominations to his attention. Secret ballot vote will occur at the June meeting.

SERC Report: N/A

Coordinators Report:

Health Department- Conducted a Point of Distribution (POD) exercise. ACPH also asked for continued support of www.ReadyAllenCounty.org from the LEPC. A motion was made by Thom Mazur for \$2500 of support, seconded by Dieter Wireman. Motion passed.

Training –N/A

Shelters –N/A

Transpiration – Thom Mazur informed the group that a new 150 million dollar transportation program is being implemented. Thom will send information through the EMA.

CISM- Rick Skilliter informed the group that the team has been busy. Rick read a letter from Allen East Schools thanking the team for their service.

Good of the Oder-

Dieter Wireman informed the group of drone technology P&G is will be testing in May. Dieter will allow LEPC members to observe demonstrations.

Motion to adjourn – Craig Hohenbrink, Second Kevin Bruin

Respectfully submitted,

Tom Berger
Acting Secretary