

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of August 20, 2015

Members present:, W.D. Litsey, Beth Seibert , Trevor Violet, Ted Brookman, Joe Kitchen, Tom Berger, Ron Luttrell II, Carol Bertrand, Rob Hutchinson, Jim Michael, Craig Hohenbrink, Steve Mericle, Jeff Ramey, Jim Everett, William Kelly, Mark Heffner, Dieter Wireman, .

Members absent:, Kevin Bruin, Rick Skilliter ,Steve Carr, Jed Metzger, Steve Carr, Tim Haniford, Thomas Mazur, Bill Stienbrunner, Mark Gierheart, Jon Dishong, Shawn Campbell, Joe Martz, Clint Roland .

Guests attending: Judith Caputo LMH, Brandon Fischer ACPH, Larry Flick ARC, Gene Davis EMA,

Chairman Robert Hutchinson called the meeting to order at 9:32 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the June 18, 2015 meeting were discussed. A motion was offered by Jim Michael and seconded by Jeff Ramey to approve the minutes as mailed. Motion passed.

The financial report for the period from June 1, 2015- July 31, 2015 was discussed. A motion was offered by Mark Heffner, seconded by Ted Brookman to approve the financial report. Motion passed.

SERC Report – Tom Berger welcomed the new members to the LEPC. Mr. Berger informed the group of the LEPC conference in Columbus on September 21st.

Mr. Berger informed the group of the 2016 LEPC grant award. There was a slight increase in funding for the award. Total award amount of \$31,464.

Emergency Coordinator's Report- Tom Berger reviewed the CFS with the group. Mr. Berger informed the group that the HAZMAT team recertification will take place in November. The team is currently reviewing assets and is in the process of replacing or acquiring assets to maintain the status.

Mr. Berger also informed the group that the EMA is applying for a Homeland Security Grant to purchase RAMEN Technology for the HAZMAT team. The technology will allow for the Tech to test a sample through a translucent or semi translucent container. Total grant award that will be requested is for \$60,000.

Coordinators Report:

Training –Joe Kitchen asked the group for funds to purchase meals for the HAZMAT Officer and HAZMAT Safety Officer training on September 29,30 and October 1st. Cost of meals not exceed \$500. Motion was made by Bill Kelly to approve funding for meals for the HAZMAT Officer/Safety Officer training. Seconded by Ted Brookman. Motion passed.

Joe Kitchen updated the Committee on the HAZMAT Ops and Tech training that the HAZMAT team would like to bring to the county. Mr. Kitchen informed the group that Chief Todd Truesdale will be conducting the course on October 19-23rd. Joe asked the group for \$1500 to pay for training expenses. Carol Bertrand made a motion for \$1500 to cover the cost of the HAZMAT Tech training October 19-23rd. Trevor Violet seconded the motion. Motion passed.

Public Health: William Kelly introduced Brandon Fischer as the Emergency Planner for Allen County Public Health. Mr. Kelly also informed the group that ACPH now has a fulltime Epidemiologist to complete disease outbreak investigation.

Citizens Corp: Mr. Berger updated the group for Mr. Skilliter that CISM team has had a very busy couple of months.

A motion to adjourn was offered Jim Michael and seconded by Craig Hohenbrink. Motion passed.

Respectfully submitted,

Tom Berger
Acting Secretary