

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of August 18, 2016

Members present: Ted Brookman, , Carol Bertrand, Jim Michael, Craig Hohenbrink, William Kelly, Dieter Wireman, Tom Berger, Joe Martz, Trevor Violet, Steve Mericle, Jim Everett, Joe Kitchen, Catherine Reed, W.D. Litsey, Diane Bishop, Jeff Ramey, Beth Seibert, Jed Metzger, Bruce Black, Rick Skilliter, .

Members absent: Jon Dishong, Shawn Campbell, Tim Haniford, Ron Luttrell, Kevin Bruin, Steve Carr , Clint Roland, Mark Gierhart, , Thomas Mazur, Robert Hutchinson .

Guests attending: Judith Bullock LMH, Brandon Fischer ACPH, Gene Davis EMA, Steve Harvey EMA, Tim McConnas ARC, Sam Lashely NWS, Mark Steinwedel NWS, Brian Radar ODOT, Anita Stechsulte OEMA.

Past Chairman WD Litsey called the meeting to order at 9:31 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the June 16, 2016 meeting were discussed. A motion was offered by Ted Brookman, and seconded by Joe Martz to approve the minutes as mailed. Motion passed.

The National Weather Service, Mark Steinwedel and Brain Radar completed a power point presentation. During the presentation NWS discussed the services that they provide to government agencies during special events, trainings and actual emergencies. Information on the program is available through request. Point of contact during an event would be EMA or their designee.

The financial report for the period from June 1, 2016 through July 31, 2016 was discussed. A motion was offered by Carol Bertrand, seconded by Craig Hohenbrink to approve the financial report. Motion passed.

SERC Report –Anita Stechsulte reviewed the June EOC exercise. Anita applauded the group for the exercise. Concurrence was given by the SERC. Anita did state the more participation was needed. Suggestions were made members on how to boost participation and how to better the exercises. Mr. Berger stated that he participated in the Cuyahoga County EOC at RNC to gain more knowledge on EOC setup and operations and plans to bring lessons learned to the County EOC plan.

Emergency Coordinator's Report- Tom Berger reviewed the call for service (CFS) with the group.

Tom updated the group that Hazmat IQ training approved by LEPC was scheduled for October 13th. Tom informed the group that the EMA received a grant for the fit test

machine discussed at the June meeting. Tom informed the group that 4 of 5 the facility inspection are completed. The 5th will be completed the 30th of August. Hazmat plan review is under way and will be complete by the October 18th deadline. Tom also updated the group that EMA was looking to purchase a mass notification program.

Coordinators Report:

Health Department- Bill Kelly differed to Brandon Fischer to discuss ReadyAllenCounty.org. Brandon supplied copies of the brochures to members. Brandon also informed the group of Mass Fatality presentation by Becky Bayliff on September 27th.

Training –October 13th Hazmat IQ training.

Shelters – Catherine Reed informed the group that the ARC was updating shelter list and completing inspections of shelters.

CISM- Chief Skilliter updated the group on activities. Feedback from therapy dogs has been tremendous.

Motion to adjourn – Ted Brookman, Second Bruce Black.

Respectfully submitted,

Tom Berger
Acting Secretary