

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of December 15, 2016

Members present: Robert Hutchinson, Brian Rader, Carol Bertrand, William Kelly, Dieter Wireman, Tom Berger, Joe Martz, Trevor Violet, Steve Mericle, Jim Everett, Joe Kitchen, Bruce Black, Rick Skilliter, , Ted Brookman, Craig Hohenbrink, W.D. Litsey, Jim Michael, Diane Bishop, Tim Haniford .

Members absent: Jon Dishong, Ron Luttrell, Kevin Bruin, Steve Carr, Clint Roland, Thomas Mazur, Catherine Reed, Jeff Ramey, Beth Seibert, Jed Metzger, Mark Gierhart

Guests attending: Judith Bullock LMH, Brandon Fischer ACPH, Steve Harvey EMA, Larry Flick ARC, Nelson Martin Nelson Packaging, Anita Stechschulte OEMA, Robert Johnson American Trim.

Chairman Hutchinson called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the October 20, 2016 meeting were discussed. A motion was offered by Jim Michael and seconded by Craig Hohenbrink to approve the minutes as mailed. Motion passed.

The financial report for the period from October 1, 2016 through December 14, 2016 was discussed. A motion was offered by Ted Brookman, seconded by Joe Martz to approve the financial report. Motion passed.

Emergency Coordinator's Report- Tom Berger reviewed the call for service (CFS) with the group. Tom discussed a recent up tick of transformer calls. AEP has a contract with Interdyne to conduct cleanup. EMA still responds to all calls for transformers down to ensure the contractor is notified.

Tom informed the group that with their permission he would send a reminder to all Tier II filers that the due date for identification forms, chemical inventory forms, maps and filing fee worksheets is March 1st. There were no objections from the committee.

Tom informed the group the Assistant EMA Director Steve Harvey would be in charge of this year's Exercise. Steve informed the group that the exercise design team would be meeting at 2pm today to discuss dates and scenarios. The group will be updated at our next meeting.

Tom informed the committee that new LEPC grant is out and due by February 1st. Tom asked for permission to apply for the grant. Motion by Steve Mericle. Second Jim Michael. Motion Passed.

Tom asked the group if a donation of \$500 to the ARC for use of their building to host LEPC meeting would be acceptable. Motion was made by Doug Litsey. Seconded by Joe Martz. Motion passed

Coordinators Report:

Health Department- Brandon Fischer for Bill Kelly. Brandon stated that the Health Department would be conducting a Points of Dispensing exercise in the spring.

Training –Northwest Ohio Hazmat Conference on January 21st at the University of Findlay.

Shelters –Nothing to report

CISM- Nothing to Report

Good of the Oder-

Carol Bertrand expressed concerns over the proposed auctioning off of drilling rights in Wayne National forest. Carol is concerned about the environmental impacts.

Carol Bertrand brought forward a notice of an EPA meeting in January on oil and pipeline notifications. It was determined that this meeting was to discuss Fire Department notifications in the fracking areas of Southeast Ohio.

Motion to adjourn – Jim Michaels, Second Joe Martz.

Respectfully submitted,

Tom Berger
Acting Secretary