

**ALLEN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of December 20, 2018**

**Members present:** Carol Bertrand, Rick Skilliter, Michael Hensley, Mark Gierhart, Todd Truesdale, Beth Seibert, Rick Sanchez, Thomas Mazur, Tim Haniford, William Kelly, Tom Berger, Bruce Black, Craig Hohenbrink, Jed Metzger, Joe Martz, Dieter Wireman, Steve Harvey, and Trevor Violet.

**Members absent:** Catherine Reed, Steve Carr, Brian Rader, Kevin Bruin, , Clint Roland, Mike Kill, Everett Wehrly, Brian Winegardner Jim Michael, Ted Brookman.

**Guests Attending:** Joe Hutton Fort Amanda Specialties, Brandon Fischer ACPH, Beth Fenton ARC, Travis Fillhart EMA,

Chairman Craig Hohenbrink called the meeting to order at 9:31 a.m. at the Red Cross Chapter House and declared that a quorum was present.

Beth Seibert moved and Joe Martz seconded a motion to approve the minutes from the October 18, 2018 meeting with one change to an incorrect name. Motion Passed

Tom Berger reviewed the financial report. Carol Bertrand moved and Thom Mazur seconded a motion to approve the financial report as presented. Motion Passed.

**Information/Emergency Coordinator's Report-**

- Tom Berger informed the Committee of two resignation of two Committee members, Joe Lafferty and Paul Harris. Tom informed the group that replacements will be sought
- Tom informed the group that a need to authorize an MOU with the Allen County BOC for services of the EMA for \$20,000. Jed Metzger moved and Bruce Black seconded. Motion passed.
- Tom informed the group of the LEPC Grant application due January 31, 2019. Tom would like a resolution to complete and submit for the Committee. Motion Steve Harvey, Second William Kelly. Motion Passed.
- Tom informed the group of the need to form a subcommittee to plan the spring exercise. Steve Harvey, Deiter Wireman, and Todd Truesdale volunteered to assist with planning.
- Tom reviewed calls for service with group. Mr. Berger reviewed a rollover of a tanker hauling Dissolveine E-39. Tom thanked Fort Amanda Specialties and Shawnee Fire for their quick response. Tom also discussed the issues with finding local environmental cleanup contractors.

**Committee Reports:**

- Training – Chief Todd Truesdale informed the group that the Hazmat Team re-verified in October for three years. The Chief also thanked Steve Harvey and Travis Fillhart for their assistance.
- CISM/VIPS- Rick Skilliter presented a update to the Committee on the CFS for the year. A copy of his report is attached.

Good of the Order

- Tom Berger shared two training opportunities in February and thanked ARC for hosting the trainings.

Tom Mazur moved and Todd Brookman seconded a motion to adjourn.

Minutes by:

Tom Berger