

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of February 16, 2017

Members present: Robert Hutchinson, Carol Bertrand, Dieter Wireman, Tom Berger, Trevor Violet, Steve Mericle, Bruce Black, Rick Skilliter, Ted Brookman, Craig Hohenbrink, Diane Bishop, Tim Haniford, Thomas Mazur, Catherine Reed, Mark Gierhart.

Members absent: Jon Dishong, Ron Luttrell, Kevin Bruin, Steve Carr, Clint Roland, Jeff Ramey, Beth Seibert, Jed Metzger, Brian Rader, William Kelly, W.D. Litsey, Jim Michael, Joe Martz, Joe Kitchen.

Guests attending: Judith Bullock LMH, Brandon Fischer ACPH, Steve Harvey EMA, Bo McComas ARC, Run Luttrell Nelson Packaging, Michael Gee Nelsons Packaging, Jim Loughrin Nelsons Packaging, Ric Lyons Nelson Packaging, Anita Stechschulte OEMA, Jason Vanderpool Innocor Foam.

Chairman Hutchinson called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

Chairman Hutchinson called for a moment of silence to honor the passing of Sheriff and longtime LEPC member Jimmy Everett.

The minutes of the December 15, 2016 meeting were discussed. A misspelling of member Joe Martz last name was noted by Tim Haniford . A motion was offered by Rick Skilliter to accept with the change and seconded by Carol Bertrand to approve the minutes as mailed. Motion passed.

The financial report for the period from December 15, 2016 through February 1, 2017 was discussed. A motion was offered by Thom Mazur, seconded by Craig Hohenbrink approve the financial report. Motion passed.

Emergency Coordinator's Report- Tom Berger reviewed the call for service (CFS) with the group. No unusual activity to report.

Tom informed the group that a vacancy of the Committee with passing of Sheriff Everett. A motion was made by Rick Skilliter to leave the spot vacant until August. Seconded by Steve Mericle. Motion carried.

Tom informed the group that the Van Wert EMA/LEPC would like to complete a joint full scale exercise next year at Air Gas in Delphos. The group agreed to this exercise.

Tom informed the committee that the Mass Notification system Alert Allen County was under development and plans to roll out the product in 60 days.

Steve Harvey updated the group on the progress of the May 4th LEPC Functional Exercise. Nelson Packaging will be hosting the exercise. The exercise will involve a release of sulfuric acid.

SERC Report: Anita Stechschulte OEMA, gave a SERC report. SERC is accepting comments on reportable quantities. Comments can be sent to Tom Berger to be forwarded to the State. Next SERC meeting is April 12th at the University of Findlay.

Coordinators Report:

Health Department- Nothing to report.

Training –Criag Hohenbrink asked for up \$2500 for equipment rental and food for the May 24th LEPC functional exercise. Motion by Carol Bertrand. Second by Tim Haniford. Motion carried.

Craig asked for up to \$500 to cover cost for the STALO WMD/CBRNE training on March 22nd for Hazmat Team members, first responders and EMA's. Motion by Ted Brookman. Seconded by Bruce Black. Motion carried.

Shelters –Catherine Reed stated the ARC is celebrating their Centennial Open House on March 22nd all members are invited.

Transpiration – Thom Mazur informed the group that a new 150 million transportation program is being implemented. Thom will send information through the EMA.

CISM- Rick Skilliter informed the group that the team has been busy. Rick read a letter from Allen East Schools thanking the team for their service.

Good of the Oder-

Diane Bishop distributed a resource book from the Allen County Council on Aging. The book is a great resource for persons over 60yrs old.

Motion to adjourn – Thom Mazur, Second Tim Haniford

Respectfully submitted,

Tom Berger
Acting Secretary