

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of February 15, 2018

Members present: Carol Bertrand, Tom Berger, Trevor Violet, Ted Brookman, Catherine Reed, Rick Skilliter, Craig Hohenbrink, Brian Winegardner, Thomas Mazur, Dieter Wireman, Paul Harris, Todd Truesdale, Everett Wehrly, Rick Sanchez, William Kelly.

Members absent: Steve Carr, Brian Rader, Tim Haniford, Kevin Bruin, Jed Metzger, Mark Gierhart, Bruce Black, Clint Roland, Joe Martz, Beth Seibert, Jim Michael, W.D. Litsey, Michael Hensley, Mike Kill.

Guests attending: Brandon Fischer ACPH, Gene Davis EMA

Vice Chairman Hohenbrink called the meeting to order at 9:34 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the December 21, 2017 meeting were discussed. A motion was offered by Thom Mazur to accept the minutes as mailed and seconded by Rick Skilliter. Motion passed.

The financial reports for the period of December 8, 2017 through February 14, 2018 were discussed. A motion was offered by Todd Truesdale, seconded by Carol Bertrand to approve the financial report. Motion passed.

Vice Chairman Hohenbrink advised the group on the resignation of Chairman Robert Hutchinson from the Committee. Nomination to fill the Chairman were opened. Rick Skilliter nominated Craig Hohenbrink. Seconded by Todd Truesdale. No other nominations were offered. Verbal vote was conducted, 15 yes votes and 0 no votes.

Mr. Hohenbrink opened nomination for Vice Chairmen. Todd Truesdale nominated Rick Skilliter seconded by Carol Bertrand. No other nominations were offered. Verbal vote was conducted, 15 yes votes and 0 no votes.

Information/Emergency Coordinator's Report- Tom discussed the need to fill one vacant committee member position. Tom will work with the Commissioners to fill the opening.

Tom informed the group of an unusual call for the Hazmat Team. A white powder incident involving a local business. After the Hazmat Team conducted testing, it was determined that the powder was candy. Contact with the shipper confirmed the mailing contained candy that was crushed during mailing. FBI, Postal Inspector, Elida PD and American Township FD were all involved.

SERC Report: N/A

Coordinators Report:

Health Department- ACPH, Brandon Fischer, asked the Committee for the continued support of www.ReadyAllenCounty.org from the LEPC. A motion was made by Paul Harris for \$2500 of support, seconded by Thom Mazur. Motion passed.

Training – Chief Truesdale informed the group that the Hazmat Team would be conducting evidence collection training provided by Louisiana State University.

Shelters – Catherine Reed updated the group that Lima Community Church will now be shelter for the ARC. In January ARC had 10 responses and 39 cases in Allen County. Largest response involved assisting College students who were impacted by an apartment fire. Marth 9th ARC will be conducting a Sound the Alarm event with Bath Township Fire Department. On April 7th ARC is partnering with Dominion Gas to pass out first aid kits at the Lima Mall.

Transpiration – N/A

CISM- N/A

Good of the Oder-

Tom Berger informed the group that his office in conjunction with the ACSO were awarded a grant to purchase plate carriers, helmets and triage bags for local EMS providers.

Motion to adjourn – Ted Brookman, seconded by Everett Wehrly Motion passed.

Respectfully submitted,

Tom Berger
Acting Secretary