

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of February 19, 2015

Members present: Jeff Ramey, W.D. Litsey, Joe Martz, Chad Ulm, Trevor Violet, Rick Skilliter, Mark Heffner, Joe Kitchen, Dave Collins, Diane Bishop, Ted Brookman, Diane Bishop, Tom Berger and Fred Boenheim.

Members absent: Kevin Bruin, Steve Carr, Matt Childers, Kyle Erford, Ron Luttrell II, Thomas Mazur, Jed Metzger, Clint Rolland, Beth Seibert, Rob Hutchinson, Steve Carr, Jim Everett, Carol Bertrand, William Kelly, Tim Haniford and Dieter Wireman.

Guests attending: Craig Hohenbrink with INEOS, Paul Logsdon with Husky Refinery, Bill Steinbrunner with American Red Cross, John Walters, Steve Harvey and Gene Davis with Allen County EMA, Robert J. Johnson with American Trim, Joe Hutton with Fort Amanda Specialties, and the local news media.

Past Chairman Joe Martz called the meeting to order at 9:33 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the December 18, 2014 meeting were discussed. A motion was offered by Dave Collins, seconded by Ted Brookman to approve the minutes as mailed. Motion passed.

The financial report for the period from December 1, 2014 – January 31, 2015 was discussed. A motion was offered by Rick Skilliter, seconded by Doug Litsey to approve the financial report as mailed. Motion passed.

SERC Report – None

Emergency Coordinator's Report- Tom Berger informed that he did not have the numbers December 1, 2014- January 31, 2015 but would report the numbers to the group at the April meeting.

Citizens Corp Report- Rick Skilliter informed the Committee that the CISM team welcomed 26 new members. Rick asked the Committee for \$400 to purchase shirts for the members. A motion was offered by Mark Heffner, seconded by Doug Litsey to approve \$400 for shirts for the new CISM members. Motion passed.

Training – Joe Kitchen reminded the Committee of the HAZMAT Ops and Tech training was coming this spring. Joe will be coming to the Committee to ask for funding to pay for instructors.

Paul Logsdon with Husky asked the Committee to provide an update on the January 10, 2015 incident. Chairman Martz agreed. Mr. Logsdon informed the Committee that there were several hundred claims filed by the community for damages caused by the incident, most have been resolved. Paul also stated that it does not appear that a process failure occurred. Husky believes an equipment failure was the cause. Test will be conducted on the piece of equipment to determine if this was the cause.

Joe Kitchen asked for the record to reflect that the LEPC welcomes Tom Berger to Committee and the Committee looks forward to working with him. Joe also asked the Committee to recognize Russ Decker for his years of service to the LEPC. A discussion occurred and it was decided that a plaque of recognition be purchased for Russ Decker. A motion was offered by Joe Kitchen, seconded by Doug Litsey to approve the purchase of a plaque for Russ Decker. Motion passed.

A motion was offered to adjourn by Ted Bookman, seconded by Jeff Ramey. Motion passed

Respectfully submitted,

Tom Berger
Acting Secretary