

**ALLEN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of June 16, 2016**

**Members present:** Ted Brookman, , Carol Bertrand, Jim Michael, Craig Hohenbrink, William Kelly, Dieter Wireman, Mark Heffner, Tom Berger, Joe Martz, , Robert Hutchinson, Trevor Violet, Thomas Mazur, Steve Mericle, Jim Everett, Joe Kitchen .

**Members absent:** Bill Stienbrunner, Jon Dishong, Shawn Campbell, Tim Haniford, Ron Luttrell, Jed Metzger, Kevin Bruin, Diane Bishop, Jeff Ramey, Steve Carr, Rick Skilliter, W.D. Litsey, Clint Roland, Mark Gierhart, Beth Seibert.

**Guests attending:** Judith Bullock LMH, Brandon Fischer ACPH, Gene Davis EMA, Todd Truesdale Shawnee FD.

Chairman Robert Hutchinson called the meeting to order at 9:31 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the April 16, 2016 meeting were discussed. A motion was offered by Jim Michael and seconded by Joe Martz to approve the minutes as mailed. Motion passed.

The financial report for the period from April 1, 2016 through June 1, 2016 was discussed. A motion was offered by Mark Heffner, seconded by Ted Brookman to approve the financial report. Motion passed.

SERC Report –Tom Berger informed the Committee the LEPC exercise was completed and all four objectives were met. The state would be attending the August meeting to discuss. Tom informed the group SERC issued a new crosswalk for the Hazmat plan review. Tom reminded the group that a Sub Committee is currently reviewing the plan led by Assistant Director Steve Harvey.

**Emergency Coordinator's Report-** Tom Berger reviewed the call for service (CFS) with the group.

Tom updated the group that EMA would be hosting an EOC 101 training in the fall to better orient partners how operations would work in a real world event.

Tom reminded the group that we decided to pull names from a hat for inspections. Chairman Hutchinson pulled 5 names from the envelope, United Equity, Inc., Wright Distribution Inc, Century Link-Bluffton Central Office, Superior Forge & Steel Corp., and Bob Evans Food (BEF). Mr. Berger informed the group that a letter would be sent to each facility and arrangement made with the Fire Chief of jurisdiction to be present at the time of the inspection.

## **Coordinators Report:**

**Health Department-** Bill Kelly differed to Brandon Fischer of to discuss ReadyAllenCounty.org. Brandon supplied copies to members of the draft informational brochure to review. Brandon asked comments or changes to be sent to him by June 25<sup>th</sup>.

**Training** –Hazmat team will be conducting mapping training with the Ohio EPA on June 28<sup>th</sup> at the Perry Township house.

Chief Kitchen asked the LEPC to consider funding to bring HazMatIQ training to the county for 30 first responders. HazMatIQ training is 8hr intensive training for first responders. Cost of the training is \$5,950. Motion made by Bill Kelly to approve the training request. Seconded by Steve Mericle. Motion passed.

## **For the good of the Order**

Chief Todd Truesdale of Shawnee Fired Department presented information on behalf of the Allen County Fire Association and the Hazmat team regarding the purchase of a new fit testing machine. Chief discussed the need to fit test Hazmat team members yearly and the current machine is quickly approaching end of life. The Chief would like the LEPC to entertain purchasing a machine to be used by the team. A discussion was had on the machine. A motion to table the discussion until the August meeting was made by Ted Brookman, and seconded by Steve Mericle.

Carol Bertrand brought to the Committee's attention current legislation regarding extending the hours over the road truck drivers can drive. Carol felt extending hours was safety hazard and would directly impact first responders and tax payers. Carol indicated that she had contacted Senate and Congressional representatives opposing the legislation.

Respectfully submitted,

Tom Berger  
Acting Secretary