

**ALLEN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of June 15, 2017**

**Members present:** Robert Hutchinson, Carol Bertrand, Dieter Wireman, Tom Berger, Trevor Violet, Steve Mericle, Ted Brookman, Diane Bishop, Jeff Ramey, Joe Martz , William Kelly, Catherine Reed, Bruce Black, Beth Seibert, Jim Michael, W.D. Litsey, Mark Gierhart, Rick Skilliter, Clint Roland.

**Members absent:** Jon Dishong, Ron Luttrell, Steve Carr, Brian Rader, Joe Kitchen, Craig Hohenbrink, Tim Haniford, Thomas Mazur, Kevin Bruin, Jed Metzger,

**Guests attending:** Judith Bullock LMH, Gene Davis EMA, Paul Harris Nelsons Packaging, Rachel Wymer.

Chairman Hutchinson called the meeting to order at 9:31 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the April 20, 2017 meeting were discussed. A motion was offered by Jeff Ramey to accept the minutes as mailed and seconded by Jim Michael. Motion passed.

Chairman Hutchinson announced the need to conduct election for the next two year term for Allen County LEPC which starts in August. Tom Berger explained that he received 4 inquiries to join the LEPC. Chief Deputy Brian Winegarder ACSO, Jason Vanderpool Innocor Foam, Mike Kill Chemtrade, Paul Harris Nelsons Packaging. Tom informed the group of three openings on the Committee. One opening needed to be filled by a law enforcement representative. Tom asked for any other nomination for the committee. No other persons were nominated. Tom distributed ballots with the names of the potential committee members. Brian Winegardner, Mike Kill and Paul Harris were elected.

Chairman Hutchinson asked for nomination for the position of Chairman. Jeff Ramey nominated Robert Hutchinson, seconded by Steve Mericle. No other nominees. Unanimous proclamation.

Chairman Hutchinson asked for nominations for the position of Vice Chairman. Rick Skilliter nominated Craig Hohenbrink. Seconded by Joe Martz. No other nominees. Unanimous proclamation.

Chairman Hutchinson asked for nomination for the position of Secretary. Joe Martz nominated Ted Brookman. Seconded by Bill Kelly. No other nominees. Unanimous proclamation.

The financial report for the period from April 19, 2017 through June 15, 2017 was discussed. A motion was offered by Chief Bruce Black, seconded by Beth Siebert to approve the financial report. Motion passed.

**Emergency Coordinator's Report-** Tom discussed several rollover accidents on St Rt 30 west bound in Beaverdam. Tom explained his concerns with the turn and the he had spoken with Lt. Brown of OSP and would be reaching out to ODOT to discuss. Several hazmat calls at location for semi rollovers.

Tom informed the group of that he evaluated the Van Wert County LEPC exercise. After the exercise he met with Rick McCoy of Van Wert to discuss the October joint LEPC exercise. First planning meeting June 29<sup>th</sup>. Top will be asking for design team volunteers.

Steve Harvey updated the group on the May 4<sup>th</sup> LEPC Functional Exercise. The SERC concurred with exercise. Only issue was the weather did not cooperate.

**SERC Report:** N/A

**Coordinators Report:**

**Health Department-** N/A

**Training** –N/A

**Shelters** – Catherine Reed updated the status of shelter updates. Catherine also discussed the need to for business to have identified evacuation points.

**Transpiration** – N/A

**CISM-** N/A

**Good of the Oder-**

Carol Bertrand discussed concerns with the School emergency exercise requirements. Carol is concerned that the students are not mandated to participate.

**Motion to adjourn** – Jeff Ramey, Second Joe Martz

Respectfully submitted,

Tom Berger  
Acting Secretary