

**ALLEN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of December 19, 2019**

**Members present:** Steve Harvey, Neil Goodwin, Ted Brookman, Rick Skilliter, Carol Bertrand, Beth Seibert, Bruce Black, Rick Sanchez, Thomas Mazur, Tom Berger, Kevin Bruin, William Kelly, and Kevin Cox

**Members absent:** Steve Carr Brian Rader, Clint Roland, Jed Metzger, Tim Haniford, Craig Hohenbrink ,Eddie Ramirez, Evert Wehrly, Brian Winegardner, Joseph Hutton, Jeff Gunter, Michael Hensley, Todd Truesdale, Catherine Reed, Blake Bartels, Trevor Violet, Dieter Wireman

**Guests Attending:** Haley Beliste-Allen Soil & Water, Brandon Fisher- Allen County Health Department

Bill Kelly called the meeting to order at 9:43 a.m. at the Red Cross Chapter House and declared that a quorum was present.

Bruce Black moved and Steve Harvey seconded a motion to approve the minutes from the August and October 2019 meetings with changes. Motion Passed

Tom Berger reviewed the financial report. Kevin Bruin moved and Carol Bertrand seconded a motion to approve the financial report as presented. Motion Passed.

**Information/Emergency Coordinator's Report-**

Tom Berger informed the group that LEPC received the 2020 Grant Application for SERC funding and he needed approval to apply.

Rick Skilliter made a motion to complete the 2020 LEPC grant application seconded by Steve Harvey. Motion passed.

Tom Berger informed the group of the need to approve an MOU with the Allen County Commissioners for the services of EMA. Bill Kelly read portions of the MOU to the group.

Ted Brookman made the motion to enter into the MOU, seconded by Beth Siebert. Motion passed.

Tom Berger asked for members to be part of the exercise design team for the annual LEPC exercise. Steve Harvey, Neil Goodwin and Rick Sanchez volunteered.

**Committee Reports:**

- Public Health – Bill Kelly shared that flu season is upon us and encouraged attendees to get a flu shot and cover your mouth when you cough.

- Training – Chief Todd Truesdale was not present but Tom Berger delivered his report. Chief thanked Nutrien for hosting 2 days of the Hazmat Tech class. The hands-on experience for the students was greatly appreciated.

Tom also advised that Chief Truesdale would like to bring a cryogenics training to the Hazmat Team. Bad Day Training would supply the training for up to 30 techs. Chief Bruce Black moved the motion to fund the training up to the amount of \$2,425, Steve Harvey seconded. Motion passed.

**For the good of the order:**

- Chief Bruce Black announced to the group that he would be retiring from Lima Fire Department on January 24, 2020 after nearly 31 years of service. The Chief also stated he would be submitting his resignation to the LEPC. The Chief was congratulated on his retirement and thanked for his years of service to the LEPC.

Thom Mazur moved and Steve Harvey seconded a motion to adjourn.

Minutes by: Tom Berger