

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes August 20, 2020

Members present: Steve Harvey, Rick Skilliter, Haley Belisle, Tom Berger, Catherine Reed, Dieter Wireman, Brian Winegardner, Jed Metzger, Joseph Hutton, Craig Hohenbrink, Neil Goodwin, Shane Coleman

Members absent: Steve Carr Brian Rader, Clint Roland, Tim Haniford, Eddie Ramirez, Todd Truesdale, Paul Swartz, , Andy Hefner, Kevin Bruin, Rick Sanchez, Ted Brookman, Michael Hensley, Gene Smith, Carol Bertrand, Trevor Violet, Jeff Gunter, and Kevin Cox .

Guests Attending: Travis Fillhart Allen EMA

Craig Hohenbrink called the meeting to order at 9:30 a.m. GoToMeeting platform and declared that a quorum was present.

Rick Skilliter moved and Jed Metzger seconded a motion to approve the minutes from the February 20, 2020 meetings with changes. Motion Passed

Tom Berger reviewed the financial report. Rick Skilliter moved and Dieter Wireman seconded a motion to approve the financial report as presented. Motion Passed.

Information/Emergency Coordinator's Report-

Tom Berger informed the group that SERC is reviewing requirements for exercising. With COVID-19 social distancing restrictions, requirement for an in person or full scale exercise will probably be waived.

Tom informed the group of impending move the EMA office to a location on North West Street in early September.

Tom informed the group the annual fiscal report was sent to the SREC. This report is signed off by Allen County Auditor Rachel Gilroy.

Travis Fillhart informed the group on the Hazmat plan update. Reviewed the crosswalk and discussed the changes that were completed.

Committee Reports:

- Public Health –
- Law Enforcement- Chief Deputy Winegardner –Nothing to report
- Red Cross- Catherine Reed – Adjusted their response efforts. Utilizing COVID-19 guidelines. Offices are closed expect for blood drives. Smoke alarm program has been put on hold.
- Citizen Core / CISM- Extremely busy supporting Health Departments.

For the good of the order:

- Tom Berger – Avoid 309 and Mumaugh Rd COVID-19 testing.
- Neil Goodwin- August 28th Nutrien will start a turnaround will last until mid October
- Haley Belisle – Informed of the Ottawa River Coalition will removing damn on August 27. Volunteers will be relocating any stranded muscles.

Brian Winegardner moved and Joe Hutton seconded a motion to adjourn.

Minutes by: Tom Berger