

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes December 17, 2020

Members present: Rick Skilliter, Tom Berger, Jed Metzger, Joseph Hutton, Craig Hohenbrink, Kevin Cox, Eddie Ramirez, Todd Truesdale, Michael Hensley, Gene Smith, Trevor Violet, Rick Sanchez, Ted Brookman, Andy Hefner, Dieter Wireman, Neil Goodwin, Shane Coleman, Jeff Gunter, Carol Bertrand and Brandon Fischer.

Members absent: Steve Carr Brian Rader, Clint Roland, Tim Haniford, Paul Swartz, Kevin Bruin, Catherine Reed, Steve Harvey, and Haley Belisle.

Guests Attending: Anita Stechschulte -OEMA

Craig Hohenbrink called the meeting to order at 9:30 a.m. GoToMeeting platform and declared that a quorum was present.

Todd Truesdale moved and Ted Brookman seconded a motion to approve the minutes from the October meeting with no changes. Motion Passed

Tom Berger reviewed the financial report. Eddie Ramirez moved and Gene Smith seconded a motion to approve the financial report as presented. Motion Passed.

SERC Report

Anita Stechschulte reviewed the SERC meeting discussions. Reviewed exercise requirements and potential for legislation. No penalty for not exercising.

Information/Emergency Coordinator's Report-

Tom Berger informed the Committee that it was time to renew the MOU with the Allen County Commissioners and LEPC for EMA administration services for the LEPC. Motion to renew the MOU with Allen County Commissioners and LEPC for one year. Kevin Cox motioned. Seconded by Rick Skilliter. Motion Passed.

Tom informed the group of the need for a resolution to request grant funding from the SERC. Michael Hensley made the motion to for the resolution. Eddie Ramirez seconded. Motion Passed.

Tom informed the group that Call for Service were down this year and he attributed to COVID-19 and reduction in travel.

Committee Reports:

- Public Health – Brandon Fischer informed the group that a significant efforts are underway for vaccine distribution. Distribution is prioritized by classes. Class 1A includes Healthcare workers, Long Term Care Residents, First Responders and Development Disabled Congregate Homes.

- Training – Chief Truesdale stated that the Hazmat Refresher course from Bad Day training was a success.

For the good of the order:

- Tom Berger – updated the group that the Hazmat truck discussed in previous meetings has gone back to bid.
- Chief Andy Hefner – asked all attendees to thank they staff for the work they provided in unprecedented times. Chief also wished everyone a Merry Christmas.

Ted Brookman moved and Gene Smith seconded a motion to adjourn.

Minutes by: Tom Berger