

**ALLEN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes February 18, 2021**

**Members present:** Tom Berger, Jed Metzger, Joseph Hutton, Craig Hohenbrink, Kevin Cox, Todd Truesdale, Michael Hensley, Gene Smith, Ted Brookman, Dieter Wireman, Jeff Gunter, Carol Bertrand, Kevin Bruin, Catherine Reed, Steve Harvey, Haley Belisle, Trevor Violet, and Brandon Fischer.

**Members absent:** Rick Skilliter, Steve Carr Brian Rader, Clint Roland, Tim Haniford, Paul Swartz, Rick Sanchez, Eddie Ramirez, Neil Goodwin, Shane Coleman, Todd Mohler and Andy Hefner.

**Guests Attending:** Anita Stechschulte OEMA, Travis Fillhart Allen EMA, and Shawn Alguire Beaverdam FD.

Craig Hohenbrink called the meeting to order at 9:30 a.m. GoToMeeting platform and declared that a quorum was present.

Jed Metzger moved and Carol Bertrand seconded a motion to approve the minutes from the December meeting with no changes. Motion Passed

Tom Berger reviewed the financial report. Kevin Cox moved and Ted Brookman seconded a motion to approve the financial report as presented. Motion Passed.

**SERC Report**

Anita Stechschulte reviewed the SERC meeting discussions. Reviewed HB 412 exemption for LEPC who don't exercise. No penalty for not exercising.

Chief Truesdale made a motion to submit the exemption for 2020. Seconded by Steve Harvey. Motion passed 18 yes, 0 no.

Catherine Reed made a motion to submit the exemption for 2021. Seconded by Kevin Bruin. Motion passed 18 yes, 0 no.

**Information/Emergency Coordinator's Report-**

Tom Berger informed the Committee that the MOU with the Allen County Commissioners and LEPC for EMA administration services for the LEPC has been executed.

Tom informed the group the SERC grant paper work has been completed and sent to the SERC. Tom anticipated a notice of award in the next couple months.

Tom informed the group that Tier II filings are being delivered to his office. Assistant Director Fillhart has started imputing the filings into CAMEO. The upgraded CAMEO software is more user friendly.

**Committee Reports:**

- Public Health – Brandon Fischer informed the group that a significant effort is underway for vaccine distribution. Rough 5000 doses administered. Completing clinics today and tomorrow.
- Training – Chief Truesdale stated that he would like to bring back the Hazmat Refresher course from Bad Day Training. This will be an in person training in the Fall. Chief Truesdale asked LECP to consider funding training and lunch. \$2475 for training and \$500 lunch.

Steve Harvey made a motion to fund the Bad Day Hazmat training for the amount of \$2475 and lunch for \$500. Second by Kevin Bruin.

- Chief Truesdale stated the Hazmat Team will be recertifying this fall. Reverification takes place every three years.
- Sheltering – Catherine Reed updated that ARC is working remotely and responding by phone for calls for assistance. Chapter house open Tuesday for blood donation only.

**For the good of the order:**

- Haley Belisle updated the Ottawa River Coalition will be holding their annual fish fry April 2<sup>nd</sup>. This will be a drive through event.
- Chief Truesdale – Acknowledged Brandon Fischer and Public Health for their vaccine efforts and COVID-19 response.

Ted Brookman moved and Gene Smith seconded a motion to adjourn.

Minutes by: Tom Berger