

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes: August 18, 2022

Members present: Tom Berger, Ted Brookman, Michael Hensley, RJ Maier, Shelly Gearing, Joseph Hutton, Todd Truesdale Jed Metzger, Craig Hohenbrink, Haley Belisle, Kevin Bruin, Shane Coleman, Neil Goodwin, Gene Smith,

Members absent: Steve Carr, Tim Haniford, Paul Way, Brian Rader, Kevin Cox, Todd Mohler, Rick Sanchez, Paul Swartz, Scott Floyd, Steve Harvey, Andy Hefner, Jeff Gunter, Clint Roland, Rick Skilliter,

Guests Attending: Travis Fillhart Allen EMA, Jared Gesler Allen EMA, Jack McDermitt Lima FD, Cody Kleman Messer LLC

Chairman Hohenbrink called the meeting to order at 9:30 a.m. and declared that a quorum was present.

Todd Truesdale moved and Joe Hutton seconded a motion to approve the minutes from the June meeting with no changes. Motion Passed

Tom Berger reviewed the financial report. Neil Goodwin moved and Ted Brookman seconded a motion to approve the financial report as presented. Motion Passed.

SERC Report –N/A

Information/Emergency Coordinator's Report-

Director Berger recapped the Commodity Flow Study with group. An email will be sent to all members for review.

Director Berger also informed the group that he completed the yearly fiscal report with support from the Allen County Auditor.

Director Berger reviewed 4 CFS that were still awaiting cleanup. His office is working with OEPA emergency response to ensure cleanup is completed.

Director Berger informed the group the he was working through the process to purchase F-500 foam for fire departments. Discussed a change in the by-laws to be able to purchase first responder equipment.

Gene Smith made a motion to add language to Addendum 2 – Number 3 – First responder equipment. Neil Goodwin seconded, motion carried.

Ted Brookman mad a motion to amend the by-laws to allow for email notifications of meetings and minutes be added. Joe Hutton seconded. Motion Carried.

Director Berger explained that amendments to the by-laws would be taken to Board of County Commissioners for approval.

Committee Reports:

- Public Health – Shelly Gearing informed the group that edits had been made to the ReadyAllenCounty brochure and were available through ACPH. Shelly informed the group that ODH was placing an emphasis on RAD training in the PHEP grant.
- Community Resources- Jed Metzger informed the group that planning for the 2024 Eclipse is underway in the Community.
- Training- Chief Truesdale asked for support for the annual Hazmat refresher course. \$2825 for the training and \$500 for lunch.
 - Ted Brookman made a motion to allocate \$2825 for a Hazmat refresher course for the Allen County Hazmat Team and \$500 for meals. Joe Hutton seconded the motion. Motion passed.
- Transportation – Shane Coleman updated the group on the progress of the State Route 309 roundabouts. Shane also informed the group of the upcoming 5yr planning cycle and solicited input.

For the good of the order:

- Hailey Belisle updated the group on the adopt a highway program, if interested you can contact her office. Hailey also informed the group of the updated Ottawa River Coalition meeting and membership opportunities.

Ted Brookman moved Chief Truesdale seconded a motion to adjourn.

Minutes by: Tom Berger