

**ALLEN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes: December 15, 2022**

**Members present:** Tom Berger, Ted Brookman, Michael Hensley, RJ Maier, Todd Truesdale, Jed Metzger, Rick Skilliter, Paul Way, Craig Hohenbrink, Shelly Gearing, Joseph Hutton, Travis Fillhart, Andy Hefner, Kevin Cox , Jeff Gunter.

**Members absent:** Steve Carr, Tim Haniford, , Paul Swartz, Scott Floyd, , Clint Roland, , Shelly Gearing, Joseph Hutton, Steve Harvey, Todd Mohler, Brian Rader, Haley Belisle, Kevin Bruin, Neil Goodwin, Gene Smith, Rick Sanchez, ,

**Guests Attending:** Jared Gesler Allen EMA,

Chairperson Hohenbrink called the meeting to order at 9:30 a.m. and declared that a quorum was present.

Rick Skilliter motioned and Ted Brookman seconded the motion to approve the minutes from the October meeting with no changes. Motion Passed

Tom Berger reviewed the financial report. Ted Brookman moved Joe Hutton seconded a motion to approve the financial report as presented. Motion Passed.

**SERC Report – N/A**

**Information/Emergency Coordinator's Report-**

Tom informed the group of the need to enter into an MOU with Board of County Commissioners for the services of the EMA. MOU outlines what is expected of the EMA during the year and the cost for the service.

Ted Brookman made a motion to enter into a MOU for a cost \$20,000 for EMA services to handle the Information and Emergency coordinator positions. Jeff Gunter seconded, motion passed.

Tom informed the group of the need for a resolution to apply for SERC grant. Andy Hefner made the motion to apply for the SERC Grant, Travis Fillhart seconded. Motion passed.

Tom informed the group of RAD training completed Deputy Directors Fillhart and Gesler.

Travis Fillhart reviewed the 2023 HAZMAT Team training schedule with the group. Travis the Chief Truesdale for his input and LEPC for assisting with training cost.

Jared Gesler reviewed planning efforts for the 2023 LEPC exercise, thanked the planning committee for assisting.

**Committee Reports:**

- Public Health – Shelly updated the Committee on RAD TTX and Public will hold functional exercise in the fall.
- Community Resources- Jed Metzger informed the group that planning for the 2024 Eclipse is underway in the Community. WebSite should be active in January.
- Training- Chief Truesdale thanked LEPC for sponsoring the Hazmat Refresher course. Chief stated that he would be asking for support a Hazmat Officer and Safety Officer course in the spring or early summer, EMA is working on quotes.

**For the good of the order:**

Todd Truesdale moved Rick Skilliter seconded a motion to adjourn.

Minutes by: Tom Berger