

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes: February 16, 2023

Members present: Tom Berger, Ted Brookman, Michael Hensley, RJ Maier, Rick Skilliter, Craig Hohenbrink, Joseph Hutton, Travis Fillhart, Jeff Gunter, Catherine Reed, Neil Goodwin, Gene Smith, Rick Sanchez, Shelly Gearing Scott Floyd, Steve Harvey, Kevin Cox

Members absent: Steve Carr, Tim Haniford, Paul Swartz, , Clint Roland, Todd Mohler, Brian Rader, Haley Belisle, Kevin Bruin, Todd Truesdale, Jed Metzger, Paul Way, Andy Hefner

Guests Attending: Jared Gesler Allen EMA, Karsen Keith ORC

Chairman Hohenbrink called the meeting to order at 9:30 a.m. and declared that a quorum was present.

Steve Harvey motioned and Rick Skilliter seconded the motion to approve the minutes from the October meeting with no changes. Motion Passed

Tom Berger reviewed the financial report. Gene Smith moved Scott Floyd seconded a motion to approve the financial report as presented. Motion Passed.

SERC Report – N/A

Information/Emergency Coordinator's Report-

Tom informed the group on the submittal of the SERC Grant application.

Tom informed the group that Mr. Fillhart was securing Officer/Safety Officer training through the State Fire Marshall Office at no cost.

Tom informed the group of the need to pull facilities for yearly site visits. Names were drawn randomly from an envelope by members present at the meeting.

Tom reviewed planning efforts for the 2023 LEPC exercise, thanked the planning committee for assisting. Asked for support to supply lunch the day of the exercise.

Joe Hutton made a motion to approve up to \$1,000 for meals for players and attendees. Seconded by Jeff Gunter. Motion Passed.

Tom reviewed the request by local Fire Departments to purchase F-500 foam. Tom informed the group the purchase would be \$8,868.

Motion was made by Neil Goodwin to make a one purchase of F-500 foam for distribution to Fire Departments. This is a one distribution, and no further distribution will be made. Training will be provided at the time of distribution. Motion seconded by Gene Smith. Motion passed.

Tom gave a brief update on the planning efforts for the 2024 Total Solar Eclipse. Encouraged industry partners to begin planning for potential disruptions surrounding the influx of visitors to the County.

Committee Reports:

- Public Health – Shelly updated the Committee that COVID emergency would cease on May 11th. Updated the group on RAD exercise in the Fall.

For the good of the order:

- Karsen Keith ORC- Updated the group on the ORC Good Friday Fish Fry, and Ottawa River Clean Up Day on April 22nd.

RJ Maier moved Steve Harvey seconded a motion to adjourn.

Minutes by: Tom Berger