

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes: December 21, 2023, 2023

Members present: Cody Doyle, Paul Way, Michael Hensley, Dave Woodward, Brian Radar, Jon Walters, Eric Phillips, Tom Berger, Shelly Gearing, Andy Heffner, Kevin Cox, Kevin Bruin, RJ Maier, Rick Sanchez.

Members absent:, Scott Floyd, Neil Goodwin, Jed Metzger, Jeff Goop, Rick Skilliter, Paul Swartz, , Todd Truesdale, Clint Rolland, Steve Harvey, Catherine Reed, Travis Fillhart, Bernie Nanna, Tina Hentrich, Craig Hohenbrink, Todd Mohler, Gene Smith.

Guests Attending: Drew Munshower EMA, Anita Stechsulte OEMA, Andy Golden Cenovus, Ava Winters ARC, Grace Hoschstetler ARC

Past Chairman Kevin Bruin called the meeting to order at 9:30 a.m. and declared that a quorum was present.

John Walters motioned and Michael Hensley seconded the motion to approve the minutes from the August meeting with no changes. Motion Passed

Tom Berger reviewed the financial report. Paul Way moved Dave Woodward seconded a motion to approve the financial report as presented. Motion Passed.

1. **SERC Report** – Anita Stechsulte All Hazmat plans were reviewed and approved by the SERC. SERC grant is available for LEPCs to apply.

Information/Emergency Coordinator's Report-

Tom Berger informed the group that they needed a resolution to apply for the LEPC Grant. Tom read the resolution.

John Walters made a motion to approve the resolution as read. Eric Phillips seconded. Motion passed.

Tom Berger informed the group of the need to approve an MOU with the Board of County Commissioners for the services of the EMA to assist with LEPC functions. Tom read the MOU.

Kevin Cox made a motion to approve the MOU as presented. Andy Heffner seconded the motion. Motion passed.

Tom informed the group of the need to form a planning Committee for this year's LEPC exercise. Committee members are Steve Harvey, Shelly Gearing, Eric Phillips, John Walters and Paul Way.

Committee Reports:

- Public Health – Shelly updated the group that CTOS is offering Radiation Trainings at Wright State’s calamity -ville training center. Shelly also shared the Public Health Emergency Planning Grant is up for renewal. Shelly informed the group that a Point of Distribution exercise is needed for the grant.
- Evacuee Sheltering ARC- Grace shared with the group that ARC is updating contracts with current shelters. Most notable is the Forest Park Methodist Church. Grace also shared with the group that ARC will be conducting a fire alarm program for at need areas in Allen County this spring.
- Community Resources. Tom updated for Jed the ongoing planning efforts for the April 8th eclipse.
- Transportation – Cody Doyle updated the group on purposed redesign of the Breese & Shawnee Rd intersection
- Training – Tom updated the group on the need for a Hazmat Tech course, lithium battery training and a Hazmat refresher course.

For the good of the order:

Shelly Gearing moved Rick Sanchez seconded a motion to adjourn. Motion carried.

Minutes by: Tom Berger