

**ALLEN COUNTY 9-1-1 GOVERNING BOARD
MINUTES OF DECEMBER 15, 2009**

Members present: Chief Greg Garlock, Trustee Paul Basinger, Chief Mike Stout, Assistant Chief Robert Hutchinson, Chairman Russ Decker and 911 Coordinator Scott Fessler.

Members absent: Sheriff Sam Crish, Director Greg Berquist, Lt. Pat Gehrisch, and Chief Mark Heffner.

Guests attending: Chief Deputy Jim Everett, Lt. Matt Albright, and Deputy Tim Lee.

Chairman Decker called the meeting to order at 1:35 p.m. and declared that a quorum was present.

After reviewing the September 22, 2009 meeting minutes, a motion was made by Trustee Basinger, seconded by Chief Hutchinson to accept the minutes. Motion passed.

Under Old Business: Deputy Lee informed the Board that currently approximately 80% of the project is now complete with installations still pending for about four or five agencies. All agencies should be installed, trained, up and running by January of 2010. The project remains on schedule.

Coordinator Fessler reported that the language interpreter service discussed at the September meeting has been approved by Commissioners and is now up and available at both PSAPs. Additionally, he reported that the software upgrades discussed in September have also been approved by Commissioners and installation of the upgrades is scheduled for early 2010 by Century Link.

Under New Business: Coordinator Fessler distributed draft copies of proposed revisions to the Allen County 9-1-1 Policies & Procedures handbook. Members are asked to review the updated handbook and be prepared to discuss at the next meeting. Copies of the draft will be mailed to members not in attendance.

With no further business to come before the Board, Chief Garlock moved for adjournment, seconded by Chief Stout. The meeting was adjourned at 1:50 p.m.