

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of December 18, 2014

Members present: Robert L. Hutchinson, Russ Decker, Carol Bertrand, Jim Michael, Bill Kelly, Chad Ulm, Trevor Violet, Rick Skilliter, Mark Heffner, Jim Everett and Fred Boenheim.

Members absent: Diane Bishop, Ted Brookman, Kevin Bruin, Steve Carr, Matt Childers, David Collins, Kyle Erford, Tim Haniford, Joseph Kitchen, Doug Litsey, Ron Luttrell II, Joe Martz, Thomas Mazur, Jed Metzger, Jeff Ramey, Clint Rolland, Beth Seibert, and Dieter Wireman.

Guests attending: Tom Berger with Allen County Public Health, Craig Hohenbrink with INEOS, Larry Flick and Bill Steinbrunner with American Red Cross, John Walters, Steve Harvey and Gene Davis with Allen County EMA, and the local news media.

Chairman Hutchinson called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the October 16, 2014 meeting were discussed. A motion was offered by Rick Skilliter, seconded by Carol Bertrand to approve the minutes as mailed. Motion passed.

The financial report for the period from October 1, 2014 through November 30, 2014 was discussed. A motion was offered by Jim Michael, seconded by Rick Skilliter to approve the financial report as mailed. Motion passed.

Under the SERC Report, Russ reminded members that a resolution to authorize the LEPC leadership to apply for the annual SERC Planning Grant was needed. Carol Bertrand moved to approve the Resolution as presented, seconded by Rick Skilliter. Motion passed.

Fred Boenheim, plant manager at the Chemtrade Logistics facility in Cairo, Ohio presented members with an overview of the Cairo plant and the products they produce. Members were appreciative of the report and update.

Russ Decker briefed members on the 4th annual Northwest Ohio Hazmat Conference that was hosted at the Lima Civic Center on December 6, 2014. Nearly 80 hazmat responders from a 10-county area attended. The event was viewed as a success. No word yet on what county will host the 2015 event.

Under the Emergency Coordinator's Report, Russ reported on 97 calls for service since the last meeting with 16 of those involving hazardous materials. Year-to-date, the EMA has handled 524 calls for service with 93 of those involving hazardous materials.

With no further business to come before the Committee, Rick Skilliter moved to adjourn, seconded by Mark Heffner. The meeting stood adjourned at 10:12 a.m.

Respectfully submitted,

Russ Decker
Acting Secretary