

**ALLEN COUNTY
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of February 16, 2012

Members present: Joe Martz, Russ Decker, Carol Bertrand, Joseph Kitchen, Trevor Violet, Tim Haniford, Jim Michael, Beth Seibert, Dieter Wireman, Mark Heffner, Dan Protsman, Steve Carr, Rick Skilliter, Kyle Erford, Diane Bishop, Kent E. Zimmerly, Robert L. Hutchinson, Dave Collins and Bill Kelly.

Members absent: Ted Brookman, Kevin Bruin, Debbie Foos, Steve Faul, Doug Litsey, Thomas Mazur, Jed E. Metzger, Clint Rolland, Jeff Ramey and Chad Ulm.

Guests attending: Dan Saville intern with Allen County EMA from Bluffton University, Larry Flick with American Red Cross, Hubie Bartlett with Marathon Petroleum, Jack Lakett with Linde Gasses, Scott Fessler and Gene Davis with Allen County EMA, and Cathy Deck with Ohio EMA.

Chairman Martz called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the December 15, 2011 meeting were discussed. A motion was offered by Jim Michael to approve the minutes as mailed, seconded by Tim Haniford. Motion passed.

The financial report for the period from December 1, 2011 through January 31, 2012 was discussed. A motion was offered by Tim Haniford to approve the financial report as submitted, seconded by Jim Everett. Motion passed.

Tim Haniford delivered a presentation on the history and operation of the Chemtrade Logistics facility located in Cairo, Ohio. Tim discussed how the company has made significant investments to reduce the hazard vulnerability zone around the facility from 25 miles to 4 miles. Further steps will be taken to reduce that zone down to 1.4 miles. The Cairo plant produces sulfuric acid, oleum, and sodium bisophate.

Russ Decker gave an update on the planning for the upcoming 2012 full-scale drill that will be held on Wednesday, May 9th beginning at 9:00 a.m. in Shawnee Township. Jim Michael added that he is hoping for a couple of LEPC members to volunteer that day to assist with logging activities. The next planning meeting of the drill committee will be February 29th at the EMA office.

Under the Emergency Coordinator's Report, Russ Decker reported on 77 calls for service since the last meeting with 14 of those involving hazardous materials. 2011 calls for service totaled 504 with 106 of those involving hazardous materials.

Under Committee Reports, Chief Kitchen presented four requests for use of training funds. Rick Skilliter moved, with Carol Bertrand seconding a motion to authorize up to \$500 in expenses associated with a Hazmat Operations course to be offered this spring through Allen County EMA. Motion passed.

Tim Haniford moved, with Kent Zimmerly seconding a motion to authorize up to \$2,000 in expenses associated with a Hazmat Technician course to be offered this spring through the Allen County EMA. Motion passed.

Dan Protsman moved and Jim Michael seconded a motion to authorize up to \$2,000 in expenses associated with the hosting of a 40-hour ATF explosives training course to be hosted in May by Allen County EMA. Motion passed.

Jim Michael moved and Trevor Violet seconded a motion to authorize up to \$1,500 in expenses associated with the hosting of a 1-day DHS Bomb Making Awareness training program at the Ford UAW Training Center on June 19, 2012. Motion passed.

Rick Skilliter discussed upcoming training for the Citizens Corps VIP program and requested funding for associated costs. Motion by Robert Hutchinson seconded by Dave Collins to authorize said funding in an amount no to exceed \$1,000. Motion passed.

Being no further business to come before the Committee, Rick Skilliter moved to adjourn, seconded by Tim Haniford. The meeting stood adjourned at 10:30 a.m.

Respectfully submitted,

Russ Decker, CEM
Acting Secretary