

**ALLEN COUNTY  
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of April 19, 2012**

**Members present:** Jim Michael, Dan Protsman, Tim Haniford, Jeff Ramey, Jim Everett, Chad Ulm, Dieter Wireman, Carol Bertrand, Joseph Kitchen, Kyle Erford, Bill Kelly, Clint Rolland, Rick Skilliter, Diane Bishop, Ted Brookman, Mark Heffner, Trevor Violet, Russ Decker, and Beth Seibert.

**Members absent:** Joe Martz, Robert Hutchinson, Dave Collins, Jed Metzger, Doug Litsey, Tom Mazur, Kevin Bruin, Steve Carr, Steve Faul, Debbie Foos, and Kent Zimmerly.

**Guests attending:** Hap Barnes, Ben Anderson and Chuck Eichelberger with the Lima Noon Optimists Club, Larry Flick and Brenda Mead with American Red Cross, Dave Miller and Brett Anderson with Fort Amanda Specialties, Robert Johnson with American Trim, Jack Lake with Linde Gas, Scott Fessler and Gene Davis with Allen County EMA, and Cathy Deck with Ohio EMA.

Past Chair Jim Michael called the meeting to order due to the absences of Chair Martz and Vice Chair Robert Hutchinson at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the February 16, 2012 were discussed. A motion was offered by Tim Haniford to approve the minutes as mailed, seconded by Ted Brookman. Motion passed.

The financial report for the period from February 1, 2012 through March 31, 2012 was discussed. A motion was offered by Joseph Kitchen to approve the financial report as submitted, seconded by Carol Bertrand. Motion passed.

Hap Barnes, Ben Anderson and Chuck Eichelberger presented an update on the major improvements underway to the Optimist Lima Safety City. The youth safety education project reaches nearly 20,000 children each year. The members were most appreciative of the information and possible collaboration on an outdoor siren and related curriculum will be considered at a future meeting.

Russ Decker updated the members on the upcoming full-scale drill scheduled for May 9<sup>th</sup> in Shawnee Township. Members are encouraged to attend as observers and should contact the EMA office in advance if they plan on coming out for the exercise.

In the Emergency Coordinator's Report, Russ noted that both the Hazmat and the more generalized Emergency Operations Plan for Allen County are up for review and revision this year. A committee to assist with this effort will be named at the June meeting. Since the committee last met EMA has responded to 85 calls for service, with 15 of those involving hazardous materials.

Under Committee Reports, Chief Kitchen reported on a training request from Shawnee Township Fire Department for foam training at a cost not to exceed \$1,850.00. Ted Brookman offered a motion to approve Shawnee's request, seconded by Dieter Wireman. Motion passed.

Rick Skilliter offered a motion to authorize the EMA Director to submit on the Committee's behalf an application for the latest round of Citizen Corps grant funding. Ted Brookman seconded the motion. Motion passed.

There being no further business to come before the Committee, Dan Protsman moved to adjourn, seconded by Tim Haniford. The meeting stood adjourned at 10:25 a.m.

Respectfully submitted,

Ted Brookman  
Secretary