

**ALLEN COUNTY  
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of April 23, 2009**

**Meeting #3**

**Members present:** Bill Kelly, Russ Decker, Jon Solomon, Robert Hutchinson, Dave Collins, Trevor Violet, W. D. Litsey, Joe Kitchen, Jim Michael, Joe Martz, Patrick Miller, Rick Skilliter, Jeff Ramey and Carol Bertrand.

**Members absent:** Clint Rolland, Tim Haniford, Jed Metzger, Dave Wagner, Tom Metzger, Ted Brookman, Kevin Bruin, Steve Carr, David Dungan, Steve Faul, Tom Mazur, Dan Protsman, Tom Thompson and Kent Zimmerly.

**Guests attending:** Kathy Luhn with the Allen County Health Department, Roger Fessler and Larry Flick with the American Red Cross, Scott Fessler, Dave Webb, Anne Decker and Gene Davis with Allen County EMA, Jim Everett with the Allen County Sheriff's Office, Che' Brindle with General Dynamics, Robert Gillen with Allied Environmental, and William McCullough with Bath Township Fire Department.

Chairman Kelly called the meeting order at 9:35 a.m. at the Red Cross Chapter House in Lima and declared that a quorum was present.

The minutes of the February 19, 2009 meeting were discussed. A motion was made by Rick Skilliter to accept the minutes as presented, seconded by Jim Michael. Motion passed.

The financial report for the period from 1/1/2009 thru 3/31/09 was discussed. A motion was made by Robert Hutchinson to approve the report as presented, seconded by Joe Martz. Motion passed.

A report as to the status of the current LEPC was made by Russ Decker. He indicated that 25 of the current members are seeking reappointment with five open seats available in the new term that begins August 14, 2009. An advertisement will be placed in the Lima News seeking interested candidates. Those submissions will be presented to the full LEPC at the June meeting in order to prepare recommendations for the Board of County Commissioners. The Commissioners will then forward nominations of appointment and/or reappointment to the State Emergency Response Commission (SERC) in July.

In the Emergency Coordinator's Report, Russ Decker reported that Allen County's HAZMAT Team is expecting to receive federal grant funds to purchase equipment necessary to take the current team from its Type II certification up to a Type I level.

In other business, Doug Litsey made a motion to pay \$500 to the Allen County Chapter of the American Red Cross in return for their hosting of LEPC meetings, training and other events, seconded by Carol Bertrand. Motion passed.

A motion was made by Rick Skilliter, seconded by Robert Hutchinson authorizing EMA to cost recover and distribute funds on behalf of the Lima-Allen County Regional Bomb Squad on an ongoing basis. Said funds to be deposited and paid out of the LEPC "8092" account at the county auditor's office. Motion passed.

A motion by Rick Skilliter, seconded by Jim Michael to amend the current LEPC Cost Recovery Fee Schedule to include two (2) new items:

- 1) EOD Response - \$375 1<sup>st</sup> hr / \$100 per hour for additional hours of service
- 2) Robotics Response - \$300 1<sup>st</sup> hr / \$50 per hour for additional hours.

Motion passed.

Following the Committee reports, Chairman Kelly reminded members that the LEPC Table Top Drill for 2009 would immediately follow the meeting.

Being no further business, Doug Litsey moved to adjourn, seconded by Joe Martz. The meeting stood adjourned at 10:15 a.m.