

**ALLEN COUNTY  
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of June 18, 2009**

**Meeting #4**

**Members present:** Bill Kelly, Russ Decker, Joe Martz, Patrick Miller, Clint Rolland, Doug Litsey, Jim Michael, Thom Mazur, David Dungan, Carol Bertrand, Robert Hutchinson, Kent Zimmerly, Rick Skilliter, Jon Solomon, Joe Kitchen, Steve Carr, Trevor Violet and Dave Collins.

**Members absent:** Tim Haniford, Jed Metzger, Tom Metzger, Ted Brookman, Kevin Bruin, Steve Faul, Dan Protsman, Jeff Ramey, and Tom Thompson.

**Guest attending:** Tom Berger of the Allen County Health Department, Roger Fessler of American Red Cross, Gene Davis of Allen County EMA, Jim Everett of the Allen County Sheriff's Office, Mark Heffner of the Lima Fire Department, and concerned citizens Debbie Foos and Bill McDonnell.

Chairman Kelly called the meeting to order at 9:38 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the April 23, 2009 meeting were discussed. A motion was made by Carol Bertrand to accept the minutes, seconded by Rick Skilliter. Motion passed.

The financial report for the period from April 1, 2009 thru May 31, 2009 was discussed. A motion was made by Joe Kitchen to approve the report as presented, seconded by Robert Hutchinson. Motion passed.

The Chair then recognized member Jim Michael for a special presentation. Jim presented the Allen County EMA with a check for \$35,000 from the Elida Community Fire Company to go towards the purchase of a second robot for the county's bomb and hazmat teams. Russ Decker accepted the check on behalf of the county and thanked the Elida Community Fire Company for their generosity. At Russ' request Doug Litsey made a motion for the LEPC to deposit the donated funds into the Special Emergency Planning Fund (8092) until such time as the county is prepared to go forward with the robot purchase. Rick Skilliter seconded the motion. Motion passed.

The Chair then recognized Doug Litsey as Chair of the Nominations Committee for a report on officer nominations and elections for the term beginning in August of 2009 and running through August of 2011. The Nominations Committee put forth the following candidates: for Chair – Clint Rolland, for Vice Chair – Patrick Miller, for Secretary – Bob Hutchinson. There were no other candidates nominated from the floor. Thom Mazur moved to elect Clint Rolland as Chair by acclamation, seconded by Joe Martz. Motion passed. Doug Litsey moved to elect Patrick Miller as Vice Chair by acclamation,

seconded by Clint Rolland. Motion passed. Jim Michael moved to elect Bob Hutchinson as Secretary by acclamation, seconded by Patrick Miller. Motion passed. Chairman Kelly congratulated all the newly elected officers and thanked the nominations committee for their work.

Chairman Kelly then asked each applicant for new membership in attendance to introduce themselves. Applicants Jim Everett, Debbie Foos, Mark Heffner and Bill McDonnell addressed the group. Applicants James Bookman of the Lima Waste Water Treatment plant, Chad Ulm of American Trim, and Dieter Wireman of P&G were not in attendance. Chairman Kelly then directed the members to take a few moments to review the applicant's resumes and to select the five applicants to recommend for appointment to the Board of Commissioners. After deliberation, the membership selected Everett, Foos, Heffner, Ulm and Wireman as the candidates to recommend filling the current vacancies on the Committee. Doug Litsey moved to have all selection ballots destroyed, seconded by Joe Martz. Motion passed.

Russ Decker reported on the evaluation received by the State Emergency Response Commission (SERC) of the tabletop drill conducted in April. The state offered no areas for improvement, but did commend the public information and sheltering areas as being exceptionally prepared.

In the Emergency Coordinator's Report, Russ noted the bomb squad's recent response to hand grenade at a residence on West Market Street in Lima. It was apparently old military ordnance. The EMA responded to 77 calls for service since the last meeting, 26 of those involving hazardous materials, while 4 were calls for the bomb squad.

Following Committee Reports, Rick Skilliter offered a motion to adjourn, seconded by Doug Litsey. The meeting was adjourned at 10:40 a.m.