

**ALLEN COUNTY
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of June 21, 2012

Members present: Joe Martz, Mark Heffner, Rick Skilliter, Robert Hutchinson, Diane Bishop, Steve Carr, Dave Collins, Jed Metzger, Doug Litsey, Kyle Erford, Jim Everett, Bill Kelly, Jim Michael, Carol Bertrand, Beth Seibert, Jeff Ramey, Joseph Kitchen, Ted Brookman, and Russ Decker.

Members absent: Kevin Bruin, Steve Faul, Debbie Foos, Tim Haniford, Tom Mazur, Dan Protsman, Clint Rolland, Chad Ulm, Trevor Violet, Dieter Wireman and Kent Zimmerly.

Guests attending: Gene Davis with Allen County EMA, Cathy Deck with Ohio EMA, Robert Johnson with American Trim, Mike Resar with Potash Corp, and Donald Elswick with Chemtrade Logistics.

Chairman Martz called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the April 19, 2012 meeting were discussed. A motion was offered by Jeff Ramey to approve the minutes as mailed, seconded by Rick Skilliter. Motion passed.

The financial report for the period from April 1, 2012 through May 31, 2012 was discussed. A motion was offered by Beth Seibert to approve the financial report as submitted, seconded by Robert Hutchinson. Motion passed.

Mike Resar presented a brief update on operations at the Potash Corp Lima plant in Shawnee Township. Mike showed photos of new buildings and product line expansions and reported that the Lima Plant continues to demonstrate growth.

A general discussion was held on the full-scale exercise held in May and Cathy Deck from Ohio EMA reported that her evaluation and recommendation for concurrence from the SERC was acted on by the SERC on June 20, 2012. There were no recommendations for improvement in the formal report. Russ said his office would “scan” the full report and put it on the LEPC website as soon as possible so that all members and the public could read the full document if desired.

Under the Emergency Coordinator’s Report, Russ reported on 83 calls for service since the last meeting with 20 of those involving hazardous materials. This brings year-to-date totals to 223 calls with 50 involving hazardous materials.

Discussion about continuing the public education program on G-TV2 ensued. Jed Metzger offered a motion to continue the G-TV2 project for another 12 months at a cost of \$2,000.00, seconded by Dave Collins. Motion passed.

Discussion was held regarding the April meeting's presentation on Safety City renovations and the opportunity to support this community education project with installation of a miniature warning siren. Ted Brookman moved to support the Safety City project at a cost not to exceed \$2,500, seconded by Carol Bertrand. Motion passed.

Russ discussed the need to update and revise the county's hazmat and emergency operations plans and requested encumbered funding to offset associated expenses. Bill Kelly moved that an amount not to exceed \$4,000 to allocated for plan related expenses, seconded by Jim Michael. Motion passed.

Under Committee Reports Joseph Kitchen reported that previous training grants from the LEPC to Shawnee Township FD in the amount of \$1800 and Allen County HAZMAT for an Operations Level course in the amount of \$1,000 had both been returned to the LEPC for reallocation. Shawnee found other funding available, and the Operations course was cancelled and will be rescheduled at a later date.

Rick Skilliter announced that Citizen Corps will be awarded a \$3,500 sustainment grant for the VIPS program. Rick Skilliter offered a motion to allow Citizen Corps to expend the new grant funds within the limitations set forth in the grant, seconded by Beth Seibert. Motion passed.

There being no further business to come before the Committee, Jeff Ramey moved to adjourn, seconded by Ted Brookman. The meeting stood adjourned at 10:12 a.m.

Respectfully submitted,

Ted Brookman
Secretary