

**ALLEN COUNTY  
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of August 20, 2009**

**Meeting #5**

**Members present:** Bill Kelly, Russ Decker, Clint Rolland, Dave Dungan, Dieter Wireman, Jim Michael, Chad Ulm, Tim Haniford, Doug Litsey, Jim Everett, Joe Martz, Deb Foos, Joseph Kitchen, Dave Collins, Trevor Violet, Jon Solomon, Carol Bertrand, Rick Skilliter, Robert Hutchinson, Kent Zimmerly, and Mark Heffner.

**Members absent:** Jed Metzger, Tom Mazur, Pat Miller, Steve Carr, Ted Brookman, Kevin Bruin, Steve Faul, Dan Protsman, and Jeff Ramey.

**Guests attending:** Gene Davis of the Allen County EMA, Larry Flick of the American Red Cross, and members of the news media from Clear Channel radio and WLIO-TV.

Chairman Kelly called the meeting to order at 9:35 a.m. at the Red Cross Chapter House and declared that a quorum was present.

Chairman Kelly then “passed the gavel” transferring Chairmanship of the LEPC over to newly elected Chair Clint Rolland who will serve the term from 2009 – 2011. Chairman Rolland accepted the chair duties and continued the meeting with introductions of those present.

The minutes of the June 18, 2009 meeting were discussed. A motion was made by Kent Zimmerly to accept the minutes as mailed, seconded by Mark Heffner. Motion passed.

The financial report for the period from June 1, 2009 through July 31, 2009 was discussed. A motion was made by Jim Michael to approve the financial report as mailed, seconded by Carol Bertrand. Motion passed.

Jim Michael then gave an informative presentation to the Committee on the recent LEPC/SERC Conference held in Columbus. Jim Michael attended on behalf of the Allen County LEPC.

Russ Decker played a video produced by the U. S. EPA that depicted the history and role of LEPCs and the SARA Title legislation.

In the Emergency Coordinator’s report, Russ Decker noted that his office had responded to 71 calls for service since the last meeting, 27 of which were hazardous materials related. Of note, Russ mentioned a confined space injury incident on 6/24 on Berryhill Road involving employees of the Sanitary Engineer’s Office; a large diesel fuel leak on 7/24 at Pilot Truck Plaza in Beaverdam; a combined sewer incident on 7/25 discovered at

the Shawnee Schools high school campus; and a underground storage tank discovery on 8/13 as a result of the “streetscape” construction project underway in Bluffton.

In other business, Bill Kelly made a motion to transfer \$17,500.00 from the LEPC to the Allen County EMA in accordance with a Memorandum of Understanding between the LEPC and the Allen County Commissioners for administrative services performed by the EMA on behalf of the LEPC. Tim Haniford seconded the motion. Motion passed.

Under the Training Committee report, Chief Kitchen presented three requests for training funds. The first from St. Rita’s Medical Center for Hazmat/Decon training for Emergency Department personnel and others. Motion by Doug Litsey, seconded by Tim Haniford to approve the St. Rita’s request for an amount not to exceed \$500. Motion passed.

The second request came from the Allen County Regional Bomb Squad for CBRNE (Hazmat environment) training. Motion by Doug Litsey, seconded by Joe Martz to approve the Bomb Squad request for an amount not to exceed \$1,000. Motion passed.

The third request came from the Allen County EMA for travel expenses for Scott Fessler to attend Hazmat Technician Instructor Training at the Ohio Fire Academy. Motion by Doug Litsey, seconded by Carol Bertrand to approve the EMA request at an amount not to exceed \$450. Motion passed.

Dave Collins expressed a serious need locally for additional volunteers to assist in disasters and other emergencies. The Citizen Corps Council and EMA, among others, to take the issue up and report back.

Following Committee reports, Doug Litsey offered a motion to adjourn, seconded by Rick Skilliter. The meeting stood adjourned at 10:55 a.m.

Respectfully submitted,

ROBERT L. HUTCHINSON  
Secretary