

**ALLEN COUNTY
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of December 16, 2010

Members present: Clint Rolland, Russ Decker, Robert Hutchinson, Tim Haniford, Ted Brookman, Jim Michael, Bill Kelly, Trevor Violet, Chad Ulm, Steve Carr, Doug Litsey, Jim Everett, Joseph Kitchen, Carol Bertrand, Dan Protsman, Joe Martz, David Collins, Rick Skilliter, Mark Heffner and Kent Zimmerly.

Members absent: Pat Miller, Jon Solomon, Jed Metzger, Thomas Mazur, Kevin Bruin, Steve Faul, Jeff Ramey, and Dieter Wireman.

Guests attending: Roger Fessler with the Red Cross, Tom Berger with the Allen County Health Department, Trent Spencer with Linde Group, Brett Anderson and Dave Miller with Fort Amanda Specialties, Paul Logsdon with Husky Lima Refinery, Kyle Erford with Lima Memorial Health Systems, Mike Resar with Potash Corporation, Justin Schroeder with INEOS, Gene Davis with Allen County EMA, and the news media.

Chairman Rolland called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the October 21, 2010 meeting were discussed. A motion was made by Chief Skilliter, seconded by Joe Martz to accept the minutes as mailed. Motion passed.

The financial report for the period from October 1, 2010 through November 30, 2010 was discussed. A motion was made by Carol Bertrand, seconded by Tim Haniford to approve the financial report as presented. Motion passed.

Joe Martz of INEOS, Paul Logsdon of Husky and Mike Resar of Potash Corporation gave a presentation on recent facility turnarounds. The presentation focused on the safety, environmental, and economic impact of the work.

Chief Kitchen asked to adjust the agenda to allow him to report out for the Training Committee at this point in the meeting due to a schedule conflict; Chairman Rolland approved the request. Chief Kitchen reported on a training request from Shawnee Township Fire Department in the amount of \$1,695.00 for foam training. Chief Heffner moved that the request be approved, seconded by Carol Bertrand. Motion passed.

Chairman Rolland offered a Resolution for consideration authorizing the Allen County LEPC to apply for 2011 Grant Funds from the SERC. Motion by Doug Litesy to approve the Resolution, seconded by Tim Haniford. Motion passed.

Chairman Rolland offered a Resolution for consideration acknowledging that no changes were necessary to the 2010 Allen County Hazardous Materials Emergency Plan. Motion by Ted Brookman to approve the Resolution, seconded by Kent Zimmerly. Motion passed.

Chairman Rolland discussed the extension of the contract to utilize professional services of Gene Davis on behalf of the LEPC in 2011 for training purposes. Mr. Davis has served the LEPC since 2008. Doug Litsey made a motion to extend the contract with Gene Davis through 2011 at a rate of \$300.00 per month, seconded by Carol Bertrand. Motion passed.

Russ Decker reported on the termination of the mercury collection program previously operated through the Ohio EPA and Bowling Green State University effective the end of this year. Russ has drafted a continuation plan of the program for Allen County as a joint partnership between the Northwest Ohio Solid Waste District, Allen County EMA, and the LEPC. The LEPC would be asked to commit up to \$500 annually of non-SERC funds to this project. The program would allow for EMA to continue to collect and store the unwanted mercury and dispose of same through the Waste District's hazardous waste program. Residents of Allen County will see no change in how the process works for them. Bill Kelly mad a motion that the LEPC fund up to \$500 annually to the project of non-SERC funds, seconded by Jim Michael. Motion passed.

Under the Emergency Coordinator's Report, Russ Decker announced that EMA handled 74 calls for service since the last meeting with 22 of those involving hazardous materials. This brings the 2010 annual totals to 471 calls for service, with 116 of those involving hazardous materials; an increase of 4.4% over 2009.

Under Committee reports, Chairman Rolland announced the appointment of Chief Rick Skilliter to chair the Citizen Corps Council efforts.

Being no further business to come before the Committee, Ted Brookman moved and Jim Michael seconded a motion to adjourn. The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Robert Hutchinson
Secretary